

**Re: Humboldt Association of Canada**

Dear Chung-Wai Chow,

Thank you for choosing WestJet for your travel needs. We are happy to confirm your discount codes for the upcoming Humboldt Kolleg on "Time" being held from May 5 – 8, 2016. WestJet is pleased to offer you a 10% discount on applicable fares by utilizing promo code ..... and coupon code ..... with our simple online booking process. The discount is valid across WestJet's extensive network for flights in to and out of Toronto, Ontario.

**Booking details**

To book reservations using this discount code, please advise your delegates and attendees to visit [www.westjet.com](http://www.westjet.com); travel agents may visit [www.westjet.com/agentweblink](http://www.westjet.com/agentweblink) to book. Please note the following information for booking your flight online:

- Both the promo code and coupon code must be entered at the time of booking – on the first step of a reservation using the Book a flight widget on westjet.com.

### Book a flight

[Book using WestJet dollars >](#)

Round trip  One way [Multi-cities >](#)

From

To

Date to leave  Date to return

1 adult ▼ 0 childrer ▼ 0 infants ▼

[7+ guests?](#) [2-11 years](#) [Under 2 years](#)

Promo code (optional)

**Get flights**

## WestJet Groups

1-888-493-7853

Monday – Friday 7:00 a.m. to 5:30 p.m. MT

Closed Statutory Holidays

November 8, 2015

- The 10% discount applies to all of our fare products, Econo, Flex and Plus on our entire flight network.
- The percentage-based discount is applied to the base fare only. Taxes, fees and charges are extra.
- The discount applies to the following travel period: begins April 28, 2016 and ends May 15, 2016.
- The discount only applies to flights marketed and operated wholly by WestJet, and is not applicable when travelling with our code-share, interline or other airline partners.
- This promo code is not valid in conjunction with any other discount. WestJet's fare rules and conditions apply.
- The promo code is intended for use by meeting and conference attendees and organizers and is not meant for distribution to any outside third parties or unauthorized channels.

### Payment and complimentary flights

- Payment must be made in full at the time of booking using the WestJet RBC MasterCard®, American Express®, MasterCard®, Visa® or Visa Debit®. Guests who would like to pay with WestJet dollars are required to log in to [www.westjet.com/redeem-awards](http://www.westjet.com/redeem-awards) with their WestJet ID and password in order to use their WestJet dollars.
- Travel Bank payments cannot be made in conjunction with the use of a promo code, via [www.westjet.com](http://www.westjet.com). If you would like to use Travel Bank as your form of payment, please contact us at 1-888-493-7853.
- Taxes, fees and surcharges are subject to change. Those in effect at the time of ticketing will be applicable.
- WestJet offers one **complimentary ticket for every 50 round trip tickets purchased** using the discount code, to a maximum of three per event. Please contact us after your event to confirm eligibility. Details of use for the free ticket will be outlined in your reward letter.

### Changes and cancellation

- Change or cancel your reservation within 24 hours of original booking at no charge, including name changes.
- Further changes and cancellations are accepted up to two hours before flight time. Depending on the fare class booked, fees, applicable taxes, surcharges and difference in fare may apply for each guest cancelling or making changes.
- View our [service fees page](http://www.westjet.com/guest/en/travel/basics/fares/service-fees.shtml) for information on fees associated with changing or cancelling flights [www.westjet.com/guest/en/travel/basics/fares/service-fees.shtml](http://www.westjet.com/guest/en/travel/basics/fares/service-fees.shtml).
- The discounts, the meetings and conventions travel services, these terms and conditions, WestJet's fares, schedules and policies, and any and all equipment used in connection with the provision of the meetings and conventions travel services may be changed or terminated by WestJet at any time and for any reason, in each case without notice or liability. WestJet may

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terminate or reduce flights to any event city at any time and for any reason without notice or liability.

- All checked, excess, oversized and/or overweight baggage and equipment charges apply. Certain aircraft limitations may apply.

We are available to assist your delegates with questions or concerns. Please call us at 1-888-493-7853, from 7 a.m. to 5:30 p.m. (MST), Monday to Friday. You may also view our full WestJet Groups travel terms and conditions here [www.westjet.com/pdf/westjetGroups\\_EN.pdf](http://www.westjet.com/pdf/westjetGroups_EN.pdf).

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